

FILED FOR RECORD
IN MY OFFICE
AT 8:39 O'CLOCK a M

SEP 08 2023

BOBBIE DAVIS
COUNTY CLERK, PANOLA COUNTY, TEXAS
BY MacDonald DEPUTY

MEETING OF COMMISSIONERS' COURT OF PANOLA COUNTY

TO WHOM IT MAY CONCERN:

PURSUANT TO THE TEXAS OPEN MEETINGS ACT, NOTICE IS HEREBY GIVEN THAT A REGULAR MEETING OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS WILL BE HELD ON THE 12TH DAY OF SEPTEMBER, 2023, IN THE COMMISSIONERS' COURTROOM IN THE PANOLA COUNTY COURTHOUSE IN CARTHAGE, TEXAS AT 9:00 O'CLOCK A.M. AT WHICH MEETING THE FOLLOWING SUBJECTS WILL BE DISCUSSED AND THE FOLLOWING MATTERS ACTED UPON:

OPENING PRAYER.

OPEN MEETING:

1. **CITIZEN COMMENTS:** This is for citizens to comment on any subject not on the current agenda concerning county business. Members of the Court may answer direct questions, but any action from this item must be scheduled on a future agenda.
2. **COMMISSIONERS' REPORT:** These are for informational purposes only. Any action that needs to be taken on the basis of these reports will be placed on a future agenda for action.
3. **COUNTY JUDGE'S REPORT:** This is for informational purposes only. Any action that needs to be taken on the basis of this report will be placed on a future agenda for action.
4. **CONSENT ITEMS:**

PERSONNEL

- a. To record the employment of Jonathon Williamson as a Detention Officer with the Panola County Sheriff's Department effective September 2, 2023 at the rate of \$18.11 per hour.
- b. To record the temporary employment of Tammy Little as a Early Voting Clerk in the Elections office effective October 23, 2023 and ending November 9, 2023 at the rate of \$12.00 per hour.
- c. To record the resignation of Bella Piedra and Hannah Hester as

Temporary Clerks with the Panola County District Clerk's Office effective August 4, 2023.

- d. To record a change in status of employment for Andy Tate from Temporary Operator to Operator with the Panola County Road & Bridge Department, Precinct #4 effective September 25, 2023 at the rate of \$20.34 per hour.
- e. To record a change in status of employment for Cody Davis from Driver to Operator with the Panola County Road & Bridge Department, Precinct #3 effective September 25, 2023 at the rate of \$21.22 per hour.

ROAD & BRIDGE

- a. To authorize the County Auditor to advertise for sealed bids for road oil (cracked fuel oil); corrugated steel pipe culverts; polyethylene corrugated culverts; gravel; used railroad tank cars/flat cars; concrete iron ore; crushed limestone; pug milling; diesel/gasoline; and asphalt. Bids to be opened at a Regular Session of the Commissioners' Court scheduled for October 10, 2023 at 9:00 a.m. Specifications available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas and at the County Warehouse, 1121 E. Sabine, Carthage, Texas.
- b. To approve and record a request by Eastex Telephone Cooperative to place 1 ½" lines within the right-of-way of Panola County Roads #338, #339, #3151, #3382, #3391, #3392, & #3393.
- c. To approve and record a request by South Murvaul Water Supply Corporation to place a 1" poly line in a 2" pvc casing line within the right-of-way of Panola County Road #198.

MISCELLANEOUS

- a. To approve minutes of Commissioners' Court meetings held during the month of August, 2023.
- b. To record Panola County Tax Assessor/Collector's Vehicle Inventory Tax Interest Fund Budget for Fiscal Year 2024.
- c. To approve and record 2023 Budget Amendment No. 11.
- d. To record Fiscal Year 2023 Panola County Criminal District Attorney State Longevity Budget.
- e. To authorize the County Auditor to advertise for sealed bids for the purchase of Aviation Gasoline 100LL and Jet A Fuel for the Panola County Airport-Sharpe Field. Bid specifications are available in the County Judge's Office, 110 S. Sycamore, Room 216-A, Carthage, Texas. Bids will be opened October 10, 2023 at 9:00 a.m.
- f. To record the updated payment schedule for petit jurors and grand jurors effective September 1, 2023 for the remainder of Fiscal Year 2023 and

Fiscal Year 2024.

- g. To record August 2023 Treasurer's Reports for Panola County Treasurer's Office.
- h. To record the Standard Agreement with Stericycle (Shred-it) for the destruction of 200 old hard drives for Panola County.
- i. To approve and record Panola County Treasurer's Second Quarter Report for Fiscal Year 2023.

REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Fire Marshal/Emergency Management Bryan Murff; PCSD Senior Detention Officer Christina Lyles; and PCSD Deputy Sheriff Jason Gradberg.
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- 5. To approve payment of current Panola County bills as prepared and submitted by the County Auditor.
 - 6. To approve payment of current Panola County payroll as prepared and submitted by the County Treasurer.
 - 7. To award the purchase of items of food for the Panola County Detention Center to the lowest and best food vendors upon recommendation of Lt. Tina McMullen.
 - 8. To discuss and act upon approving FY 2024 SAVNS Maintenance Grant Contract #C-01161 between the Office of the Attorney General and Panola County.
 - 9. To discuss and act upon approving a Buyboard Contract #685-22 from Lowe Tractor & Equipment for the purchase of a Kubota S Series Track Loader for the Panola County Road & Bridge Department, Precinct #3. (Tabled from August 29, 2023 meeting)
 - 10. To discuss and act upon adopting Order #2023-04 granting applicable exemption on independent audit per Texas Local Government Code 262.024 for Panola County financial audit for Fiscal Year 2023 and to approve an engagement letter with audit firm.
 - 11. To discuss and act upon approving an Engagement Letter from Rachael Payne, CPA, PLLC for capital asset listing and depreciation schedules services as of December 31, 2023 for Panola County Road and Bridge Department and the Panola County Sheriff's Department.
 - 12. To discuss and act upon transferring a 2003 Caterpillar RM250C Mixer Unit #324 Serial #AWG00244 from FM & Lateral to Panola County Road & Bridge Department, Precinct #2.
 - 13. To discuss and act upon approving a Notice of Special Election for November 7, 2023.

ADJOURNMENT

WITNESS THE HAND OF THE UNDERSIGNED CLERK ON THIS THE 8TH DAY OF SEPTEMBER, 2023 AT 8:39 O'CLOCK A.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Josue McDonald, Deputy

I, BOBBIE DAVIS, CLERK OF THE COMMISSIONERS' COURT OF PANOLA COUNTY, TEXAS DO HEREBY CERTIFY THAT THE ABOVE NOTICE WAS POSTED ON THE OFFICIAL BULLETIN BOARD IN THE PANOLA COUNTY COURTHOUSE IN THE CITY OF CARTHAGE, TEXAS AND IN A PUBLIC PLACE VISIBLE AT ALL TIMES ON THE 8TH DAY OF SEPTEMBER, 2023 AT 8:39 O'CLOCK A.M.



Bobbie Davis
BOBBIE DAVIS, COUNTY CLERK
PANOLA COUNTY, TEXAS
By: Josue McDonald, Deputy